



*The bluebonnet spirit of Texas*

**ORDINANCE NO. 24-0903-G4**

**AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF ENNIS, AMENDING CHAPTER 2 SECTION 2-1 (MUNICIPAL FEE AND USE SCHEDULE) BY CODIFYING AND ADOPTING A REVISED COMPREHENSIVE SCHEDULE OF FEES TO BE CHARGED FOR MUNICIPAL SERVICES; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission adopted by Ordinance a FY 2024 Schedule of Fees; and

**WHEREAS**, the City Commission desires to make revisions to the FY 2024 Schedule of Fees

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF ENNIS, TX:**

**SECTION 1:** That Chapter 2 - Administration, Article I (In General) shall be amended to reflect the changes shown in the attached fee schedule.

**SECTION 2:** Severability. It is hereby declared to be the intention of the City Commission that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence paragraph, or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Commission without the incorporation of this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

**SECTION 3:** Savings/Repealing Clause. Ennis' Code of Ordinances shall remain in full force and effect, save and except as amended by this or any other ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

**SECTION 4:** This ordinance shall take effect for the fiscal year beginning October 1, 2024, after the adoption by the City Commission.

**PASSED AND APPROVED** by the City Commission of the City of Ennis, Texas on this 3rd day of September, 2024.



*Kameron Raburn*  
KAMERON RABURN, Mayor

ATTEST:

*Angie Wade*  
ANGIE WADE, City Secretary

**CITY OF ENNIS FY 2024-25 SCHEDULE OF FEES**

Line #	Description		FY 2024 Adopted	FY 2025 Proposed Chages
<b>A. Administrative Charges</b>				
<i>Permits</i>				
1	Solicitor's Permit Application Fee		\$20.00	
2	Solicitor's Permit Fee		\$100.00	
3	Beverage Cartage Permit		\$10.00	
4	TABC Certification Application		\$25.00	
5	Liquor License Off-Premise Permits		\$30.00	
6	Liquor License On-Premise Permits	Years 1 through 3 after TABC Original Permit	\$0.00	
		Years 4 and 5	\$750.00	
		Each Year after Year 5	\$375.00	
<b>B. Health</b>				
<i>Adoption/Surrender</i>				
1	Retail Food Establishment	per establishment	\$275.00	
2	Grocery Store	per store	\$500.00	
3	Convenience Store with pre-packaged food items only	per store	\$150.00	
4	Mobile Food Units	per unit	\$300 - Full Service Permit; \$200 Limited Services Permit	
5	Temporary Event	per booth	\$50.00	
6	Temporary Event @ Farmers Market	per booth	\$50.00	
7	Recreational Clubs	Per club	\$150.00	
8	Certified Food Manager Registration	per manager per shift	\$0 - New State Law Prohibits	
9	Food Handler Training	per food handler employee	\$20.00	
<b>C. Rental Property Registration and Inspection Fees</b>				
1	Single - Family Dwelling Units	Per Unit Annually	\$20.00	
2	Duplexes - Per Building	Unit Annually	\$20.00	
3	Multi - Family Dwelling (3+ Units) - Per Unit	Per Unit Annually	\$15.00	
4	Initial Late Registration 1st Month		\$75	
5	Late Registration each month after initial late fee charge		\$50.00	
6	Initial Inspection		NO CHARGE	
7	1st Re-Inspection		NO CHARGE	
8	2nd Re-Inspection		\$75.00	
9	Subsequent Re-Inspection(s) (Returns/Follow-up)		\$150.00	

**CITY OF ENNIS FY 2024-25 SCHEDULE OF FEES**

<b>D. Permit Fees</b>		<b>FY 2024 Adopted</b>	<b>FY 2025 Proposed Chages</b>
<b>Building Permit Fees</b>			
1	Residential Building Permit fees Including: (New) Mechanical, Electrical, Plumbing, and Pools.		
	New Construction Permit /CSI /Irrigation	Per SF	\$1.25
	CSI /TECQ required 3rd party fee		\$150.00
	Remodel Permit (Area affected)	Per SF	\$1.00
	Home Additions Permit	Per SF	\$1.00
	Storage Buildings Over 400 sq ft	Per SF	\$1.00
	Mechanical		\$150.00
	Electrical		\$150.00
	Plumbing		\$150.00
	Plumbing Exception:		
	Gas Pressure Test		\$50.00
	Water Heater		\$50.00
	Misc: Remodeling/Roofing/Home Leveling/Exterior Siding/Windows, Etc. and Storage Building up to 400 sq ft		\$125.00
2	a. Commercial Building Permit Fees Including: (New) Mechanical, Electrical, Plumbing, and Pools.	Valuation	
		\$1 to \$1,000	\$4.00 per \$100
		\$1,001 to \$2,000	\$40.00+\$3.30 per \$100 over \$1,000
		\$2,001 to \$7000	\$73.00 + \$0.50 per \$100 over \$2,000
		\$7001 to \$8,000	\$98.00 + \$0.80 per \$100 over \$7,000
		\$8,001 to \$15,000	\$106.00 + \$1.1 per \$100 over \$8,000
		\$15,001 to \$50,000	\$183.00 + \$0.90 per \$100 over \$15,000
		\$50,001 to \$100,000	\$498.00 + \$0.70 per \$100 over \$50,000
		\$100,001 to \$500,000	\$848 + \$0.45 per \$100 over \$100,000
		\$500,001 to \$2,500,000	\$2,648 + \$0.35 per \$100 over \$500,000
		Over \$2,500,000	\$9,648 plus \$0.30 per \$100 over \$2,500,000
	b. Commercial Building Permit Fees Including: (Remodel) Mechanical, Electrical, Plumbing, and Pools.	Valuation	Fee
		\$1 to \$1,000	\$4.00 per \$100
		\$1,001 to \$2,000	\$40.00+\$2.20 per \$100 over \$1,000
		\$2,001 to \$7000	\$62.00 + \$0.20 per \$100 over \$2,000
		\$7001 to \$8,000	\$72.00 + \$0.20 per \$100 over \$7,000
		\$8,001 to \$15,000	\$74.00 + \$0.90 per \$100 over \$8,000
		\$15,001 to \$50,000	\$137.00 + \$0.70 per \$100 over \$15,000
		\$50,001 to \$100,000	\$382.00 + \$0.60 per \$100 over \$50,000
		\$100,001 to \$500,000	\$682 + \$0.40 per \$100 over \$100,000
		\$500,001 to \$2,500,000	\$2,282 + \$0.30 per \$100 over \$500,000
		Over \$2,500,000	\$8,282 plus \$0.25 per \$100 over \$2,500,000
	c. Moving of Buildings or Structures (per unit)		\$100.00
	d. Demolition of Buildings or Structures (per unit)	Residential	\$100.00
		Commercial	\$150.00

**\$125.00**

**CITY OF ENNIS FY 2024-25 SCHEDULE OF FEES**

			<b>FY 2024 Adopted</b>	<b>FY 2025 Proposed Chages</b>
<b>C. Permits (continued)</b>				
e.	Stop Work Order Fee		\$250.00	
f.	Re-inspection Fee Building & CSI (per action)		\$150.00	
g.	Lawn Irrigation Permit (including Backflow Protection)		\$65 plus \$0.35 per head	
h.	Backflow Devices Only		\$100.00	
i.	Penalty for work started or completed without permit (penalty does not absolve customer from any other fees and/or penalties that may be due.	In Addition to Required Fee	Amount equal to amount of required fee/ \$250 Min	
j.	Commercial Plan review fee	Waived if review performed by ICC or accredited review firm.	30% of the permit fee	
<b>Platting and Zoning Fees</b>				
3	Simplified Plat (fee plus County filing fees)		\$200.00	\$300.00
4	Final Plat (fee plus County filing fees)		\$200 plus \$1 per lot	\$300 plus \$2 per lot
5	Re-Plat (fee plus County filing fees)		\$300.00	
6	Preliminary Plat		\$200.00	\$300.00
7	Site Plan Review		\$200.00	\$300
8	Zoning Change		\$300 plus \$5 per acre or fraction thereof	\$400 plus \$5 per acre or fraction thereof
9	Zoning Variance		\$300.00	
10	Zoning Appeal		\$300.00	
<b>Building Code Fees</b>				
11	Certificate of Occupancy - Initial New Business Permit or if any change in use or ownership		\$150.00	
12	Irrigation License		\$75.00	
13	Backflow License		\$100.00	
14	Backflow Testing Fee		\$20.00	
15	Grease Trap / FOG Hauling Reporting		\$20.00	
16	OSSF License		\$75.00	
<b>Sign Permit Fees</b>				
17	Review Fee	Per plan reviewed	\$50.00 plus Application Fee	
18	Application Fee	By Total Valuation of the sign and should not include other installation costs.		
		\$0 to \$15,000	\$100.00	
		\$15,001 to \$50,000	\$100 for first \$15,000 + \$5.00 for each additional thousand	
		\$50,000.01 to \$100,000	\$273 for first \$50,000 + \$4.00 for each additional thousand	
		\$100,000.01 and up	\$473 for first \$100,000 + \$2.50 for each additional thousand	
	Billboards, Digital Billboards, and Off Site Signs	Per Sign	\$1,000.00	
	Digital Billboard: annual inspection		\$200.00	
<b>Other Permits and Fees</b>				
19	Abandonment Fee	Fee plus County filing fees	\$300.00	
20	Annexation	Fee plus County filing fees	\$300.00	
21	Special Use Permit		\$300.00	\$400.00

**CITY OF ENNIS FY 2024-25 SCHEDULE OF FEES**

			FY 2024 Adopted	FY 2025 Proposed Chages
<b>E. Police</b>				
<b>Licenses and Permits</b>				
1	911 Communication Fee	per line per month	Residential \$0.75 Commercial \$1.50 VOIP \$0.75 Trunk Line \$1.82	
2	Police Body Camera Video	Charge for each Flash Drive	At Cost	
<b>F. Library</b>				
<b>Fees</b>				
1	Library Use (out-of-city user fee)	Per household per year	\$0.00	
2	Library Fines	per item per day *excluding Interlibrary Loan and tablets	\$0.25	
3	Library Card Replacement Fee	each card replaced	\$3.00	
4	Photocopies/Prints	black and white copy \$0.10 per color copy \$0.50		
5	Fax Services	first page \$0.50 each additional page \$0.50 each received page \$0.50		
6	Learning Center Rental	For Profit group for 4 hours \$50.00 each additional hour \$10.00 Non-Profit group for 3 hours \$10.00 each additional hour \$4.00 Use of Library's Electronic Equipment \$25.00 Food or Beverage Fee \$10.00		
<b>G. Parks and Recreation</b>				
<b>Park Pavillions:</b>				
1	Half day permit		\$75.00	
2	Full day permit		\$100.00	
3	Refundable Restroom Key Deposit at Rogers & Maise Park (Cash Only)		\$20.00	
<b>Community Center</b>				
1	Day rental (Friday - Sunday)		\$150.00	
2	Day rental (Monday - Thursday)		\$50.00	
3	Refundable Security Deposit		\$100.00	
<b>General Use of Athletic Fields for Primary Youth Sports Associations and Non-Profits</b>				
1	Seasonal User Fees	per player per season	\$5.00	
2	Practice use outside of assigned time	per practice w/ 2 hr max	\$10.00	
3	Use of lights	per hour plus field use fee	\$5.00	
<b>General Public Game Use of Athletic Fields</b>				
1	Game preparation rental	per field	\$100.00	
2	Practice Field	per practice, w / 2hr max	\$20.00	
3	Use of lights	per hour per field in addition to field use fee *Fields may not be available during the primary season of the youth sports association * 50% rates only apply during YSA primary season. 100% General public rates apply outside of primary season.	\$10.00	
<b>Game Use at Athletic Fields by For-Profit Businesses</b>				
1	Tournament Use	per field per day \$250.00 percent of gate fees 50% (gate fees must be approved by City Parks and Recreation Director)		
2	Use of lights	per hour per field plus use fee	\$10.00	
3	Date reservation deposit		\$250.00	
<b>H. Public Works Fees and Services</b>				
1	Verification Fee for Water and Sewer - Lots in subdivisions constructed after January 2018 are exempt from verification fees.			
	a. Verification fee for Commercial or Residential Property	Allow 10-14 days	\$50.00	\$150.00
	b. Expedite Fee		\$50.00	
	c. Additional copies of verification	Per copy	\$5.00	
	d. Will Serve Letter		\$0.00	\$150.00
2	Estimate Fee		\$100.00	\$150.00
3	Water Meter Set Fee		\$150.00	
4	Water Tap Fees:	Per Each		
	a. 3/4" water tap		\$1,000.00	\$1,500.00
	b. 1" water tap		\$1,050.00	\$1,600.00

**CITY OF ENNIS FY 2024-25 SCHEDULE OF FEES**

		<b>FY 2024 Adopted</b>	<b>FY 2025 Proposed Chages</b>
	c. 1-1/2" water tap	\$1,600.00	\$2,000.00
	d. 2" water tap	\$1,600.00	\$2,000.00
	e. Greater than 2" tap	<i>at cost (labor, mats &amp; equip)</i>	
5	Water Meters		
	3/4" Water Meter	<i>at cost (labor, mats &amp; equip)</i>	
	1" Water Meter	<i>at cost (labor, mats &amp; equip)</i>	
	1-1/2" Water Meter	<i>at cost (labor, mats &amp; equip)</i>	
	2" Water Meter	<i>at cost (labor, mats &amp; equip)</i>	
	Meter Box and Lid	<i>at cost (labor, mats &amp; equip)</i>	
	Meter Lid only	<i>at cost (labor, mats &amp; equip)</i>	
6	Wastewater Taps:		
	a. 4" Wastewater Tap	\$500.00	
	b. Greater than 4" Wastewater Tap	<i>at cost (labor, mats &amp; equip)</i>	
	Cleanout Box and Lid	<i>at cost (labor, mats &amp; equip)</i>	
	Cleanout Lid only	<i>at cost (labor, mats &amp; equip)</i>	
7	Other Fees:		
	a. Long Tap - Additional fee for water or wastewater taps	<i>at cost (labor, mats &amp; equip)</i>	
	b. Street Bore for water or wastewater taps	<i>at cost (labor, mats &amp; equip)</i>	
	c. Street cut and repair for water or wastewater taps	<i>at cost (labor, mats &amp; equip)</i>	
	d. Bacteriological Water Sampling	Base cost per location (1st sample)	
	d.1. Additional Bacteriological Water Sampling	Each additional sample	
	d.2. Resampling Fee	Each Sample	\$25.00
	e. Water Meter, Meter Box or Lid Repair	Per each	<i>at cost (labor, mats &amp; equip)</i>
	f. Wastewater Cleanout, Box, or Lid Repair	Per each	<i>at cost (labor, mats &amp; equip)</i>
8	Civil Plan Review (Residential, Commercial, Industrial)	\$250.00 minimum plus (+) \$50.00/per acre of overall development Alternatively - 3rd party engineering review may be required <u>at cost</u> at the discretion of the Director of Public Works	
	Allow 10-14 business days	Per Each Phase	
	b. Preliminary Plat Supporting Documentation	Per Each Phase	\$200.00
	c. Driveway only	Per Each Phase	\$100.00
9	Standby Water	Billed at previous year	\$75.00
10	TxDOT Utility permit preparation fee		\$75.00
11	Public Works - Street Driveway Inspections:		
	a. Commercial or Residential		\$100.00
	b. Re-inspection Fee (per action)		\$75.00
12	Barrier Free Ramp Inspection		
	a. Commercial or Residential		\$100.00
	b. Re-inspection Fee (per action)		\$75.00
	c. After Hours or Weekend Inspection Fees	Per Inspection	\$300.00
13	Right-of-Way Permits		
	a. Permit Application Fee	Plus Plan Review cost	\$250.00
	b. Permit Expiration Fee	Per Permit	\$30.00
14	Electronic maps submittal fee		\$80.00
15	Registration per right-of-way user	Annually	\$100.00
16	Inspection fee	Per Day	\$150.00
17	Line Locating Fee		
	a. Per Address	\$0	\$10
	b. Per Block	\$0	\$100

**CITY OF ENNIS FY 2024-25 SCHEDULE OF FEES**

		<b>FY 2024 Adopted</b>	<b>FY 2025 Proposed Chages</b>
17	a. Small Cell Application Fee		
	This penalty shall not exceed and is capped by statutory limits.		
	1-5 network nodes	\$500.00	
	each additional network node	\$250.00	
	per pole	\$1,000.00	
	b. Small Cell User Fees		
	This penalty shall not exceed and is capped by statutory limits.		
	Annual fees:per network node	\$250.00	
	per city pole attachment	\$20.00	
18	Public Inconvenience Penalty		
	Are assessed and calculated from the date of expiration of the permit until date date of completion of work or repair or final backfill if turned over to the department for repair. The penalty shall not to exceed and is capped by statutory limits.		
		<b>Sidewalk</b>	
		31-75 days	\$0.0026 sq ft.
		79-90 days	\$0.0052 sq ft.
		90-100 days	\$0.0078 sq ft.
		over 100 days	\$0.0104 sq ft.
		<b>Driveway:</b>	
		31-75 days	\$39.00 each
		79-90 days	\$78.00 each
		90-100 days	\$117 each
		over 100 days	\$156 each
19	Pre-Treatment Fees		
	Texas Pollutant Discharge Testing & Monitoring		
		Per Annual (Dec. 1 - Nov. 30)	
	a. Administration Fee	\$400.00	\$500.00
	b. Technician Service Fee	Per hour \$35.00	\$40.00
	c. Surveys	\$200.00	\$250.00
	d. Permit Application	\$300.00	
	e. Permit	\$150.00	
	f. Inspections	First Hour \$200.00 Per hour after the first hour \$100.00	
	g. Notice of Violations	\$300.00	
	h. Baseline Monitoring Reports	\$100.00 to \$500.00	
	i. All Overdue Reports	Per day \$75.00	
	j. TCEQ Reimbursement Fee	\$100.00 to \$500.00	
	k. Surcharge	Per pound \$1.00 to \$2.00	
	l. Commercial Lab Testing	at cost	
	m. Equipment and vehicle use	\$650.00	\$750.00
20	New Development Street Signs	at cost	



**CITY OF ENNIS FY 2024-25 SCHEDULE OF FEES**

			FY 2024 Adopted	FY 2025 Proposed Chages
<b>I. Utility Billing</b>				
<b>Penalties</b>				
1	Return Check Fee	per occurrence	\$30.00	
2	Late Payment Penalty	per occurrence	5%	
3	Reconnect Fee (business hours)		\$35.00	
4	After Hours Turn On (5:00 pm to 8:00 am. Monday - Friday or weekends and holidays) - Per Turn On		\$75.00	
5	Tampering Fee (fire hydrant, meters, other utilities or public infrastructure)	per occurrence	\$150.00	
<b>Sewer Rates</b>				
6	Residential Minimum Sewer Charge	Per Number of Units (Includes 1st 1,000 Gallons of Water Flow)	\$28.71	\$30.71; base rate no longer includes first 1,000 gallons
7	Commercial Minimum Sewer Charge	(Includes the 1st 1,000 Gallons of Water Flow)	\$35.57	\$37.57; base rate no longer includes first 1,000 gallons
8	Contract / Enterprise Minimum Sewer Charge	(Includes the 1st 1,000 Gallons of Metered Sewer Flow)	\$35.57	\$37.57; base rate no longer includes first 1,000 gallons
9	Residential Consumption Charge	Per 1,000 Gallons of Water (1st 1,000 Gallons included in base rate); Charges capped at 6,000 Gallons	\$3.12	\$4.12; base rate no longer includes first 1,000 gallons
10	Commercial Consumption Charge	Per 1,000 Gallons of Water Flow (1st 1,000 Gallons included in base rate)	\$3.42	\$4.42; base rate no longer included first 1,000 gallons
11	Contract / Enterprise Consumption Charge	Per 1,000 Gallons of Metered Sewer Flow (1st 1,000 Gallons included in base rate)	\$3.42	\$4.42; base rate no longer included first 1,000 gallons
12	Wholesale Minimum Sewer Charge	(Per Meter) (Includes 1st 1,000 Gallons in base rate)	\$78.63	\$80.63; base rate no longer includes first 1,000 gallons
13	Wholesale Consumption Charge	Per 1,000 Gallons (1st 1,000 Gallons included in base rate)	\$7.84	\$8.84; base rate no longer includes first 1,000 gallons
<b>Water Rates</b>				
14	Residential Minimum Water Charge		\$23.81	
15	Multifamily Minimum Water Charge	Per Number of Units	\$5.75	
16	Residential Consumption Charge - Per 1,000 Gallons of Water	1001-6000 6001-10000 10001-20000 Over 20000	\$3.11 \$4.66 \$5.43 \$6.21	\$3.86 \$5.41 \$6.18 \$6.96
17	Commercial and Industrial Minimum Monthly Charge (by Meter Size)	5/8" & 3/4" 1" 1 1/2" 2" 3" 4" 6" 8" 10"	\$25.57 \$46.90 \$85.26 \$130.33 \$338.60 \$577.32 \$1,222.86 \$2,131.48 \$3,196.01	
18	Commerical Consumption Charge	Per 1,000 gallons	\$2.83	\$3.58
19	Wholesale Minimum Charge	Per meter	\$75.00	
20	Wholesale Consumption Charge	Per 1,000 gallons	\$5.95	\$6.95
21	Perform Customer Service Inspections (CSI) and Re-inspections - (Residential)	Per Inspection	\$125.00	
22	Perform Customer Service Inspections (CSI) and Re-inspections - Commercial	Per Hour	\$125.00	
23	Construction (Fire hydrant) Meter			
	a. Deposit (Meter only)	Per Meter (Refundable)	\$3,000.00	
	a.1. Deposit (Meter and Backflow Preventor)	Per Meter with Backflow Preventor (Refundable)	\$5,000.00	
	b. Rental Fee	Per Month	\$200.00	
	c. Construction Meter Base Rate	Per Month	\$29.26	
	d. Construction Meter Usage Rate	Per 1,000 gallons	\$3.00	

**CITY OF ENNIS FY 2024-25 SCHEDULE OF FEES**

		<b>FY 2024 Adopted</b>	<b>FY 2025 Proposed Chages</b>
<b>J. Sanitation</b>			
1	Residential	1st container - Per month	\$21.25
2	Residential optional second container	Optional 2nd container - Per month	\$5.00
3	Residential additional small pickup or handling charge	Per occurrence	\$10.00
	a. Residential additional missed pickup or handling charge	Per occurrence	\$0.00
			<b>\$10.00</b>
4	Duplex, Triplex, Quadplex, etc.	Per month - per plex	\$21.25
5	Multi-family (Apartments)	Per month - per unit	\$18.25
6	Special Collections (Bulk Pickup/Leaves Pickup)	Small - Up to two (2) Cubic Yards	\$25.00
		Medium - Greater than Two (2) up to Six (6) CY	\$50.00
		Large - Greater than Six (6) Cubic Yards	\$75.00
7	Downtown District Commercial Curbside Collection (minimum 5-days per week pickup)		
	Apartments	per unit	\$15.00
	*Downtown Businesses		
	* based on volume of refuse generated for each type of business.	small	\$15.00
		medium	\$20.00
		large	\$25.00
		extra-large	\$50.00